

APPLICATION FOR EXEMPTION FROM AUDIT

LONG FORM

NAME OF GOVERNMENT ADDRESS	Denargo Market Metropolitan District No. 1
	8390 E Crescent Parkway
	Suite 300
	Greenwood Village, CO 80111
CONTACT PERSON	Jason Carroll
	303-779-5710
	Jason.Carroll@claconnect.com
	303-779-0348
PHONE	
EMAIL	
FAX	

For the Year Ended
12/31/2019
or fiscal year ended:

CERTIFICATION OF PREPARER

I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity.

NAME:	Jason Carroll
TITLE	Accountant for the District
FIRM NAME (if applicable)	CliftonLarsonAllen LLP
ADDRESS	8390 E Crescent Parkway, Suite 300, Greenwood Village, CO 80111
PHONE	303-779-5710
DATE PREPARED	March 10, 2020
RELATIONSHIP TO ENTITY	CPA Firm providing accounting services to the District

PREPARER (SIGNATURE REQUIRED)

SEE ATTACHED ACCOUNTANT'S COMPILATION REPORT

Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]	YES	NO	If Yes, date filed:
	☐	☒	

PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

Governmental Funds				Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
Line #	Description	General Fund	Fund*	Fund*	Fund*	
Assets						
1-1	Cash & Cash Equivalents	\$ 120,103	\$ -	\$ -	\$ -	
1-2	Investments	\$ 547	\$ -	\$ -	\$ -	
1-3	Receivables	\$ -	\$ -	\$ -	\$ -	
1-4	Due from Other Entities or Funds	\$ 3,352	\$ -	\$ -	\$ -	
All Other Assets [specify...]						
1-5	Prepaid expenses	\$ 9,754	\$ -	\$ -	\$ -	
1-6		\$ -	\$ -	\$ -	\$ -	
1-7		\$ -	\$ -	\$ -	\$ -	
1-8		\$ -	\$ -	\$ -	\$ -	
1-9		\$ -	\$ -	\$ -	\$ -	
1-10		\$ -	\$ -	\$ -	\$ -	
1-11	TOTAL ASSETS	\$ 133,756	\$ -	\$ -	\$ -	
1-12	TOTAL DEFERRED OUTFLOWS OF RESOURCES	\$ -	\$ -	\$ -	\$ -	
1-13	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 133,756	\$ -	\$ -	\$ -	
Liabilities						
1-14	Accounts Payable	\$ 18,616	\$ -	\$ -	\$ -	
1-15	Accrued Payroll and Related Liabilities	\$ 214	\$ -	\$ -	\$ -	
1-16	Accrued Interest Payable	\$ -	\$ -	\$ -	\$ -	
1-17	Due to Other Entities or Funds	\$ 81,173	\$ -	\$ -	\$ -	
1-18	All Other Current Liabilities	\$ -	\$ -	\$ -	\$ -	
1-19	TOTAL CURRENT LIABILITIES	\$ 100,003	\$ -	\$ -	\$ -	
1-20	All Other Liabilities [specify...]	\$ -	\$ -	\$ -	\$ -	
1-21		\$ -	\$ -	\$ -	\$ -	
1-22		\$ -	\$ -	\$ -	\$ -	
1-23		\$ -	\$ -	\$ -	\$ -	
1-24		\$ -	\$ -	\$ -	\$ -	
1-25		\$ -	\$ -	\$ -	\$ -	
1-26		\$ -	\$ -	\$ -	\$ -	
1-27		\$ -	\$ -	\$ -	\$ -	
1-28	TOTAL LIABILITIES	\$ 100,003	\$ -	\$ -	\$ -	
1-29	TOTAL DEFERRED INFLOWS OF RESOURCES	\$ -	\$ -	\$ -	\$ -	
Fund Balance						
1-30	Nonspendable Prepaid	\$ 9,754	\$ -	\$ -	\$ -	
1-31	Nonspendable Inventory	\$ -	\$ -	\$ -	\$ -	
1-32	Restricted [specify...] TABOR	\$ 7,100	\$ -	\$ -	\$ -	
1-33	Committed [specify...]	\$ -	\$ -	\$ -	\$ -	
1-34	Assigned [specify...]	\$ -	\$ -	\$ -	\$ -	
1-35	Unassigned:	\$ 16,899	\$ -	\$ -	\$ -	
1-36	Add lines 1-30 through 1-35					
	This total should be the same as line 3-33					
	TOTAL FUND BALANCE	\$ 33,753	\$ -	\$ -	\$ -	
1-37	Add lines 1-28, 1-29 and 1-36					
	This total should be the same as line 1-13					
	TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE	\$ 133,756	\$ -	\$ -	\$ -	

PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES

Governmental Funds		Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
Line #	Description	General Fund	Fund*	
Tax Revenue				
2-1	Property [include mills levied in Question 10-6]	\$ -	\$ -	\$ -
2-2	Specific Ownership	\$ -	\$ -	\$ -
2-3	Sales and Use Tax	\$ -	\$ -	\$ -
2-4	Other Tax Revenue [specify...]:	\$ -	\$ -	\$ -
2-5		\$ -	\$ -	\$ -
2-6		\$ -	\$ -	\$ -
2-7		\$ -	\$ -	\$ -
2-8	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ -	\$ -	\$ -
2-9	Licenses and Permits	\$ 32,675	\$ -	\$ -
2-10	Highway Users Tax Funds (HUTF)	\$ -	\$ -	\$ -
2-11	Conservation Trust Funds (Lottery)	\$ -	\$ -	\$ -
2-12	Community Development Block Grant	\$ -	\$ -	\$ -
2-13	Fire & Police Pension	\$ -	\$ -	\$ -
2-14	Grants	\$ -	\$ -	\$ -
2-15	Donations	\$ -	\$ -	\$ -
2-16	Charges for Sales and Services	\$ -	\$ -	\$ -
2-17	Rental Income	\$ -	\$ -	\$ -
2-18	Fines and Forfeits	\$ -	\$ -	\$ -
2-19	Interest/Investment Income	\$ 16	\$ -	\$ -
2-20	Tap Fees	\$ -	\$ -	\$ -
2-21	Proceeds from Sale of Capital Assets	\$ -	\$ -	\$ -
2-22	All Other [specify...]: Other Revenue	\$ 535	\$ -	\$ -
2-23	Transfer from Denargo Metropolitan District No. 2	\$ 204,714	\$ -	\$ -
2-24	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ 237,940	\$ -	\$ -
Other Financing Sources				
2-25	Debt Proceeds	\$ -	\$ -	\$ -
2-26	Developer Advances	\$ 14,294	\$ -	\$ -
2-27	Other [specify...]:	\$ -	\$ -	\$ -
2-28	Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES	\$ 14,294	\$ -	\$ -
2-29	Add lines 2-24 and 2-28 TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ 252,234	\$ -	\$ -
GRAND TOTALS				\$ 252,234
IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 -STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA local Government Division at (303) 869-3000 for assistance.				

PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - EXPENDITURES/EXPENSES

Governmental Funds			Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
Line #	Description	General Fund	Fund*	Fund*	
Expenditures					
3-1	General Government	\$ 228,393	\$ -	\$ -	
3-2	Judicial	\$ -	\$ -	\$ -	
3-3	Law Enforcement	\$ -	\$ -	\$ -	
3-4	Fire	\$ -	\$ -	\$ -	
3-5	Highways & Streets	\$ -	\$ -	\$ -	
3-6	Solid Waste	\$ -	\$ -	\$ -	
3-7	Contributions to Fire & Police Pension Assoc.	\$ -	\$ -	\$ -	
3-8	Health	\$ -	\$ -	\$ -	
3-9	Culture and Recreation	\$ -	\$ -	\$ -	
3-10	Transfers to other districts	\$ -	\$ -	\$ -	
3-11	Other [specify...]:	\$ -	\$ -	\$ -	
3-12		\$ -	\$ -	\$ -	
3-13		\$ -	\$ -	\$ -	
3-14	Capital Outlay	\$ -	\$ -	\$ -	
	Debt Service				
3-15	Principal	\$ -	\$ -	\$ -	
3-16	Interest	\$ -	\$ -	\$ -	
3-17	Bond Issuance Costs	\$ -	\$ -	\$ -	
3-18	Developer Principal Repayments	\$ -	\$ -	\$ -	
3-19	Developer Interest Repayments	\$ -	\$ -	\$ -	
3-20	All Other [specify...]:	\$ -	\$ -	\$ -	
3-21		\$ -	\$ -	\$ -	
3-22	Add lines 3-1 through 3-21 TOTAL EXPENDITURES	\$ 228,393	\$ -	\$ -	
3-23	Interfund Transfers (In)	\$ -	\$ -	\$ -	
3-24	Interfund Transfers Out	\$ -	\$ -	\$ -	
3-25	Other Expenditures (Revenues):	\$ -	\$ -	\$ -	
3-26		\$ -	\$ -	\$ -	
3-27		\$ -	\$ -	\$ -	
3-28		\$ -	\$ -	\$ -	
3-29	(Add lines 3-23 through 3-28) TOTAL TRANSFERS AND OTHER EXPENDITURES	\$ -	\$ -	\$ -	
3-30	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures Line 2-29, less line 3-22, plus line 3-29	\$ 23,841	\$ -	\$ -	
3-31	Fund Balance, January 1 from December 31 prior year report	\$ 9,909	\$ -	\$ -	
3-32	Prior Period Adjustment (MUST explain)	\$ -	\$ -	\$ -	
3-33	Fund Balance, December 31 Sum of Line 3-30, 3-31, and 3-32 This total should be the same as line 1-36.	\$ 33,750	\$ -	\$ -	
GRAND TOTAL					
\$ 228,393					

IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP . You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

Please use this space to provide any explanations or comments:

4-2: The District's outstanding debt relates to advances from the Developer. Repayment is subject to annual appropriation (when the District has available cash).

4-1 Does the entity have outstanding debt?
4-2 Is the debt repayment schedule attached? If no, MUST explain:
Please see comment box to the right.

4-3 Is the entity current in its debt service payments? If no, MUST explain:
N/A. See comments in 4-2.

4-4 Please complete the following debt schedule, if applicable: (please only include principal amounts)

	Outstanding at beginning of year*	Issued during year	Retired during year	Outstanding at year-end
General obligation bonds	\$ -	\$ -	\$ -	\$ -
Revenue bonds	\$ -	\$ -	\$ -	\$ -
Notes/Loans	\$ -	\$ -	\$ -	\$ -
Leases	\$ -	\$ -	\$ -	\$ -
Developer Advances	\$ -	\$ 14,294	\$ -	\$ 14,294
Other (specify):	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 14,294	\$ -	\$ 14,294

*must agree to prior year ending balance

Please answer the following questions by marking the appropriate boxes.

4-5 Does the entity have any authorized, but unissued, debt? YES ☒ NO ☐
How much? \$ 556,349,082
Date the debt was authorized: 5/6/2014

4-6 Does the entity intend to issue debt within the next calendar year? YES ☐ NO ☒
How much? \$ -

4-7 Does the entity have debt that has been refinanced that it is still responsible for? YES ☐ NO ☒
What is the amount outstanding? \$ -

4-8 Does the entity have any lease agreements? YES ☐ NO ☒
What is being leased?
What is the original date of the lease?
Number of years of lease?
Is the lease subject to annual appropriation?
What are the annual lease payments?

PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.

Please use this space to provide any explanations or comments:

5-1 YEAR-END Total of ALL Checking and Savings accounts	AMOUNT	TOTAL
5-2 Certificates of deposit	\$ 120,103	
TOTAL CASH DEPOSITS	\$ -	\$ 120,103

Investments (if investment is a mutual fund, please list underlying investments):

5-3 Colotrust	\$ 547	
	\$ -	
	\$ -	
	\$ -	
TOTAL INVESTMENTS		\$ 547
TOTAL CASH AND INVESTMENTS		\$ 120,650

Please answer the following question by marking in the appropriate box

5-4 Are the entity's Investments legal in accordance with Section 24-75-601, et seq., C.R.S.? YES ☒ NO ☐
5-5 Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? If no, MUST explain: YES ☒ NO ☐

Please use this space to provide any explanations or comments:

6-1	Does the entity have capitalized assets?	☐	☒
6-2	Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.? If no, MUST explain:	☐	☒

6-3

Complete the following Capital Assets table for GOVERNMENTAL FUNDS:

	Cost	Accumulated Depreciation	Net Book Value
Land	\$		\$
Buildings	\$		\$
Machinery and equipment	\$		\$
Furniture and fixtures	\$		\$
Infrastructure	\$		\$
Construction In Progress (CIP)	\$		\$
Other (explain):	\$		\$
Accumulated Depreciation (Enter a negative, or credit, balance)	\$		\$
TOTAL	\$		\$

6-4

Complete the following Capital Assets table for PROPRIETARY FUNDS:

Land	\$	-	\$	-	\$
Buildings	\$	-	\$	-	\$
Machinery and equipment	\$	-	\$	-	\$
Furniture and fixtures	\$	-	\$	-	\$
Infrastructure	\$	-	\$	-	\$
Construction In Progress (CIP)	\$	-	\$	-	\$
Other (explain):	\$	-	\$	-	\$
Accumulated Depreciation (Enter a negative, or credit, balance)	\$	-	\$	-	\$
TOTAL	\$	-	\$	-	\$

*must agree to prior year ending balance

PART 7 - PENSION INFORMATION

Please answer the following question by marking in the appropriate box

7-1	Does the entity have an "old hire" firemen's pension plan?	☐	☒
7-2	Does the entity have a volunteer firemen's pension plan?	☐	☒

Indicate the contributions from:	
Tax (property, SO, sales, etc.):	\$ -
State contribution amount:	\$ -
Other (gifts, donations, etc.):	\$ -
TOTAL	\$ -

What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?

What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?

PART 8 - BUDGET INFORMATION				
Please answer the following question by marking in the appropriate box				
Did the entity file a current year budget with the Department of Local Affairs, in accordance with Section 29-1-113 C.R.S.? If no, MUST explain:				
If no, MUST explain:				
Please indicate the amount budgeted for each fund for the year reported				
Fund Name				
General Fund				
Budgeted Expenditures/Expenses				
\$ 249,965				
\$ -				
\$ -				
\$ -				
PART 9 - TAX PAYER'S BILL OF RIGHTS (TABOR)				
Please answer the following question by marking in the appropriate box				
Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?				
government from the 3 percent emergency reserve requirement. All governments should determine if they meet this				
YES NO				
Please use this space to provide any explanations or comments:				
PART 10 - GENERAL INFORMATION				
Please answer the following question by marking in the appropriate box				
Is this application for a newly formed governmental entity?				
Date of formation:				
Has the entity changed its name in the past or current year?				
NEW name				
PRIOR name				
Is the entity a metropolitan district?				
Please indicate what services the entity provides:				
Please see comment box to the right.				
Does the entity have an agreement with another government to provide services?				
List the name of the other governmental entity and the services provided:				
Please see comment box to the right.				
Does the entity have a certified mill levy?				
Please provide the number of mills levied for the year reported (do not enter \$ amounts):				
Bond Redemption mills				
General/Other mills				
Total mills				
0.000				
0.000				
0.000				
Please use this space to provide any additional explanations or comments not previously included:				

OSA USE ONLY									
Entity Wide:		General Fund			Governmental Funds			Notes	
Unrestricted Cash & Investments	\$	120,650	Unrestricted Fund Balan	\$	16,899	Total Tax Revenue	\$	-	
Current Liabilities	\$	100,003	Total Fund Balance	\$	33,753	Revenue Paying Debt Service	\$	-	
Deferred Inflow	\$	-	PY Fund Balance	\$	9,909	Total Revenue	\$	252,234	
			Total Revenue	\$	252,234	Total Debt Service Principal	\$	-	
			Total Expenditures	\$	228,393	Total Debt Service Interest	\$	-	
			Interfund In	\$	-				
			Interfund Out	\$	-	Enterprise Funds			
Governmental			- Proprietary	\$		Net Position	\$	-	
Total Cash & Investments	\$	120,650	- Current Assets	\$		- PY Net Position	\$	-	
Transfers In	\$		- Deferred Outflow	\$		- Government-Wide			
Transfers Out	\$		- Current Liabilities	\$		- Total Outstanding Debt			
Property Tax	\$		- Deferred Inflow	\$		- Authorized but Unissued			
Debt Service Principal	\$		- Cash & Investments	\$		- Year Authorized	\$	14,294	
Total Expenditures	\$	228,393	- Principal Expense	\$			\$	556,349,082	
Total Developer Advances	\$								
Total Developer Repayments	\$							5/6/2014	

PART 12 - GOVERNING BODY APPROVAL

Please answer the following question by marking in the appropriate box

YES

NO

12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?



Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echsign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
 - a. Include a copy of an adopted resolution that documents formal approval by the Board, or
 - b. Include electronic signatures obtained through a software program such as Docusign or Echsign in accordance with the requirements noted above.

Below is the certification and approval of the governing body. By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, the individual member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$750,000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting; completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

Print the names of ALL members of the governing body below.A MAJORITY of the members of the governing body must complete and sign in the column below.

	Full Name	
1	Laura H. Newman	I, <u>Laura H. Newman</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u></u> Date: <u>3/13/2020</u> My term Expires: <u>May 2020</u> DocuSigned by: 6AF22D99E8FE458...
2	Donald Cabrera	I, <u>Donald Cabrera</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: <u>May 2020</u>
3	Jeffrey D. Jones	I, <u>Jeffrey D. Jones</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u></u> Date: <u>3/17/2020</u> My term Expires: <u>May 2020</u> DocuSigned by: C08895A72664430...
4	David H. Smith	I, <u>David H. Smith</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: <u>May 2020</u>
5	Todd Wenskoski	I, <u>Todd Wenskoski</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u></u> Date: <u>3/19/2020</u> My term Expires: <u>May 2022</u> DocuSigned by: 1AE0BB65235F4D9...
6		I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____
7		I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____



CliftonLarsonAllen LLP
www.CLACONnect.com

Accountant's Compilation Report

Board of Directors
Denargo Market Metropolitan District No. 1
Denver County, Colorado

Management is responsible for the accompanying Application for Exemption from Audit of Denargo Market Metropolitan District No. 1 as of and for the year ended December 31, 2019 included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements included in the accompanying prescribed form.

The Application for Exemption from Audit is presented in accordance with the requirements of the Colorado Office of the State Auditor, which differ from accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the Colorado Office of the State Auditor and is not intended to be and should not be used by anyone other than this specified party.

We are not independent with respect to Denargo Market Metropolitan District No. 1.

Greenwood Village, Colorado
March 10, 2020

Certificate Of Completion

Envelope Id: 10A8892D58394E009CFB5BEE81F2B9B7

Status: Completed

Subject: Please DocuSign: Denargo Market Metropolitan District No. 1 - 2019 Audit Exemption.pdf

Client Name: Denargo Market Metropolitan District No. 1

Client Number: 011-045420-00

Source Envelope:

Document Pages: 10

Signatures: 3

Envelope Originator:

Certificate Pages: 5

Initials: 0

SyLuc Vo

AutoNav: Enabled

220 South 6th Street

Envelopeld Stamping: Enabled

Suite 300

Time Zone: (UTC-06:00) Central Time (US & Canada)

Minneapolis, MN 55402

SyLuc.Vo@claconnect.com

IP Address: 65.59.88.254

Record Tracking

Status: Original

Holder: SyLuc Vo

Location: DocuSign

3/13/2020 1:43:32 PM

SyLuc.Vo@claconnect.com

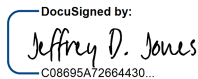
Signer Events

Jeffrey D. Jones

jeffjones@formativco.com

Security Level: Email, Account Authentication
(None)

Signature

DocuSigned by:

C08695A72664430...

Signature Adoption: Pre-selected Style
Using IP Address: 73.95.220.120

Timestamp

Sent: 3/13/2020 1:50:08 PM

Viewed: 3/17/2020 10:16:20 AM

Signed: 3/17/2020 10:21:46 AM

Electronic Record and Signature Disclosure:

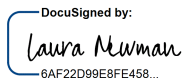
Accepted: 3/17/2020 10:16:20 AM

ID: 939af263-e9c6-468c-97e5-6194c4766a40

Laura Newman

lnewman@goco.com

Security Level: Email, Account Authentication
(None)

DocuSigned by:

6AF22D99E8FE458...

Signature Adoption: Pre-selected Style
Using IP Address: 38.104.242.42

Sent: 3/13/2020 1:50:07 PM

Viewed: 3/13/2020 1:52:36 PM

Signed: 3/13/2020 1:53:16 PM

Electronic Record and Signature Disclosure:

Accepted: 3/13/2020 1:52:36 PM

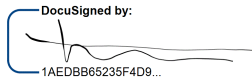
ID: d14c3943-d657-4054-950e-b8b8060b93aa

Todd Wenskoski

twenskoski@livable-cities.com

Principal

Security Level: Email, Account Authentication
(None)

DocuSigned by:

1AEDBB65235F4D9...

Signature Adoption: Drawn on Device
Using IP Address: 73.243.202.161

Sent: 3/13/2020 1:50:08 PM

Viewed: 3/19/2020 8:43:32 AM

Signed: 3/19/2020 8:44:26 AM

Electronic Record and Signature Disclosure:

Accepted: 3/19/2020 8:43:32 AM

ID: 6c80047c-3893-42f2-880f-e8fdac3e7adf

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/13/2020 1:50:08 PM
Certified Delivered	Security Checked	3/20/2020 2:06:09 PM
Signing Complete	Security Checked	3/20/2020 2:06:09 PM
Completed	Security Checked	3/20/2020 2:06:09 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, CliftonLarsonAllen LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact CliftonLarsonAllen LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: BusinessTechnology@CLAconnect.com

To advise CliftonLarsonAllen LLP of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at BusinessTechnology@CLAconnect.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from CliftonLarsonAllen LLP

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with CliftonLarsonAllen LLP

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify CliftonLarsonAllen LLP as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by CliftonLarsonAllen LLP during the course of your relationship with CliftonLarsonAllen LLP.